



2131 Pear Street, Pinole, CA 94564 www.pinole.gov

Transient Occupancy Tax Return

This Transient Occupancy Tax (TOT) Return is due to the Tax Administrator on or before the last day of the month following the ending date of the reporting period as indicated below pursuant to Pinole Municipal Code 3.24.060 (Ord. 489).

Property Name:	
Owner/Manager:	
Property Address:	
City, State, Zip:	

Certificate No.

Reporting Period: Please select the reporting Month or Quarter **Year:** _____

Monthly:	<input type="checkbox"/> Jan	<input type="checkbox"/> Feb	<input type="checkbox"/> Mar	<input type="checkbox"/> Apr	<input type="checkbox"/> May	<input type="checkbox"/> Jun	<input type="checkbox"/> Jul	<input type="checkbox"/> Aug	<input type="checkbox"/> Sep	<input type="checkbox"/> Oct	<input type="checkbox"/> Nov	<input type="checkbox"/> Dec
Quarterly:	<input type="checkbox"/> First Qtr (Jan-Mar) due on or before April 30. Delinquent as of May 1			<input type="checkbox"/> Second Qtr (Apr-Jun) due on or before July 31. Delinquent as of August 1			<input type="checkbox"/> Third Qtr (Jul-Sep) due on or before October 31. Delinquent as of November 1			<input type="checkbox"/> Fourth Qtr (Oct-Dec) due on or before January 31. Delinquent as of February 1		

1	Total Rent Receipts		\$
2	Rent over 30 Days Exemption	\$	
3	Foreign Government Exemption	\$	
4	Total Exemption (add lines 2 and 3)		\$
5	Taxable Rent Receipts (subtract line 4 from line 1)		\$
6	Tax (multiply line 5 x 10%)		\$
7	1 st Penalty (1-30 days late: add 10% of line 6)		\$
8	2 nd Penalty (31+ days late: additional 10% of line 6)		\$
9	Interest (amount on line 6 x 1.5% x _____*) *# of months late beginning with the delinquency date		\$
10	Total Tax Due (add lines 6 through 9)		\$

I declare under penalty of perjury, that the information contained herein is true and correct to the best of my knowledge.

Signature _____
Date

Printed Name _____
Title