

Master Schedule of User and Regulatory Fees

Adopted: April 16, 2024 Effective: July 1, 2024

City of Pinole Master Schedule of User and Regulatory Fees

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City of Pinole MASTER FEE SCHEDULE - CITY CLERK ADMINISTRATIVE FEES

Acti	vity Description	Fee	Charge Basis	Note
1	Hardcopy Records Request	\$0.10	per single sided page	
2	Oversize documents	\$3	per page	
3	Document Imaging	\$3	per sheet	
4	Filing Fee - Notice of Intent to Circulate Initiative Petition	\$200		
5	Garbage Service Exemption (Resolution No. 2005-39)	\$48		
6	Administrative Fee for Waste Collection Lien (PMC 8.08.110(G)/Resolution No. 2008-165	\$55		
7	Appeal Fee for Business License Revocations, Massage Establishment /Operator Permits & Code Enforcement Actions (Resolution 2009- 122/11-19-2009)	\$575	each	
8	Requests Requiring Special Programming or Formatting	Actual hourly rate plus cost of digital devices		[a]

[a] This fee applies to the creation of a new document or information not normally prepared, owned, used or retained by the City as part of the conduct of the Public's business. Fee also includes cost of any digital devices used to provide requested information.

City of Pinole MASTER FEE SCHEDULE - FINANCE ADMINISTRATIVE FEES

Act	ivity Description	Fee	Charge Basis	Note
1	Credit Card Transaction Processing Fee	pass-through of vendor charge	% of amount paid by credit card	[a]
2	Not Sufficient Funds Charge	\$25	each	
3	Hourly Rates and Fees for Services Not Listed in this Fee Schedule a) Finance Personnel	\$134	per hour	[b]

[a] Fee will only apply when credit card is used for payment of fees for development/fire-related fees, permits, plan review, etc. Fee is intended to serve as a pass-through based on vendor agreement.

[b] For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

City of Pinole MASTER FEE SCHEDULE - BUSINESS LICENSES

Acti	vity Description	Fee	Charge Basis	Note
1	Fixed Place of Business in Pinole (Includes Home Businesses & Pinole Contractors)			
	Per Year (includes one employee)	\$160		
	Additional Employees (2 to 19)	\$24	per employee	
	Additional Employees (over 20)	\$19	per employee	
2	Rental Properties			
	Basic Fee for one Property (1 unit)	\$160		
	Each additional Unit (2-4 units)	\$19		
	Additional Units (5 or more)	\$10		
3	Hotels and Motels			
	Basic Fee	\$160		
	Each Rental Unit	\$10		
4	Bowling Alley			
	Basic Fee (includes 2 lanes)	\$160		
	Additional Lanes	\$54	each	
5	Outside Licensed Contractors/Subcontractors			
	Annual fee for current calendar year	\$249		
	Semi-annual (6 consecutive months within the same calendar year)	\$137		
	Quarterly (3 consecutive months within the same calendar year)	\$82		
6	Outside Personal/Professional Service	\$160	per year	
7	Delivery Vehicles	\$160	per year	
8	Public Amusements			
	Rides and Shows	\$134	per day	
	Carnival	\$1,364	per day	
	Circus			
	a) Base Fee	\$1,364	per day	
	b) Per Day, Per Show	\$272		
9	Dance Hall	\$816	per year	
10	Motion Picture Theatre	\$326	per year	
11	Playhouse	\$326	per year	

City of Pinole MASTER FEE SCHEDULE - BUSINESS LICENSES

Acti	vity Description	Fee	Charge Basis	Note
	Pool Hall			
	Base Fee	\$160	per year	
	Per Table Over Two	\$80	per year	
13	Advertising Vehicles			
	Per Vehicle	\$12	per day	
	Minimum Tax	\$87		
14	Billboard	\$160	per year	
15	Auctioneer			
	Daily Fee	\$134		
	Annual Fee	\$1,118		
16	Pawnbroker	\$816	per year	
17	Astrology, etc.	\$397	per month	
18	Peddlers, solicitors	\$160	per year	
19	Photographers			
	Daily Fee	\$27		
	Door-to-door solicitation for taking photographs, for enlargements, frames, etc per quarter	\$80	per quarter	
20	Fire Sale	\$272	per day	
21	Distribution of Advertising Matter			
	Per Year (includes one employee)	\$160		
	Additional Employees (2 to 19)	\$24	per employee	
	Additional Employees (over 20)	\$19	per employee	
	Less than 40 weeks a year	\$19	per employee, per day	
22	Transfer of Ownership Fee	\$7		
23	Exemption Certificate	\$30		
24	Penalty-Per Municipal Code 5.04.180 Sec. A (50% of license fee)	50%		[a]
25	State Mandated Fee (AB 1379) (applies to All Licenses)	\$4		

[a] Renewal must be postmarked, or hand delivered to City Hall by close of business on January 31 of calendar year for which business license applies to avoid penalty.

City of Pinole MASTER FEE SCHEDULE - RENTAL & BALCONY INSPECTION PROGRAM FEES

Acti	vity Description	Fee	Note
1	Rental Inspection Program Fee		
	a) Base Fee (Covers Initial Inspection and First Reinspection)		
	i) Single Family Unit, Duplex Unit, or Triplex Unit	\$387	
	ii) Multi-Family Unit Including Hotel/Motel Unit	\$242	
	b) Reinspection Fee (only applicable if required)		
	i) 2nd Reinspection	20% of initial fee	
	ii) 3rd Reinspection	30% of initial fee	
	iii) 4th Reinspection	40% of initial fee	
2	Balcony Inpection Program Fee	\$194	

A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

Fee	Description	Fee	Note
1	HVAC Change-Out - Residential	\$194	
2	Water Heater Change-Out - Residential	\$145	
3	Residential Re-Roof		
	a) Up to 2,000 SF (Roof Area)	\$290	
	b) Each Add'l 1,000 SF or fraction thereof	\$97	
4	Service Panel Upgrade - Residential	\$194	
5	Battery Backup Storage - Residential	\$194	
6	Electric Vehicle Charger - Residential	\$194	
7	Generator - Residential	\$194	
8	Residential Solar Photovoltaic System - Solar Permit		
	a) 15kW or less	\$225	[a]
	b) Above 15kW	\$450 base fee, plus \$15 per kW for each	[a]
	-,	kW above 15kW	[-]
9	Commercial Solar Photovoltaic System - Solar Permit		
	a) 50kW or less	\$1,000	[a]
	b) 50kW – 250kW	\$1,000 base fee, plus \$7 per kW for each kW above 50kW up to 250kW	[a]
	c) Above 250kW	\$2,400 base fee, plus \$5 per kW for each kW above 250 kW	[a]
10	Solar Thermal - Residential	\$315	[a]
11	Ground-Mount Solar - Residential	\$360	[a]
12	Swimming Pool / Spa Equipment Change-out Only	\$194	
13	Swimming Pool Replaster - Residential	\$194	
14	Residential Voluntary Seismic Retrofit – Push Piers Only (10 and fewer)	\$290	
15	Retaining Wall		
	a) Wall Under 4' in height	\$387	
	b) Wall Over 4' in height	<i>4001</i>	
	i) Up to 100 LF	\$774	
	ii) Each Additional 100 LF	\$48	
16	CMU Wall	Ç TO	
10		\$387	
	a) Wall Under 6' in height	١٥٢٢	
	b) Wall Over 6' in height	6774	
	i) Up to 100 LF ii) Each Additional 100 LF	\$774 \$48	
47		Ştü	
17		<u> </u>	
	a) Up to 5	\$194	
	b) Over 5		
18	Fences Requiring a Building Permit	\$194	
19	Plumbing Permit	\$194	
20	Mechanical Permit	\$194	
21	Electrical Permit	\$194	
22	Rooftop Solar Panel Removal and Replacement	\$194	

[a] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

Determination of Valuation for Fee-Setting Purposes

• Building Valuation shall be based on the higher of 1) the applicant's estimated valuation or 2) the most current Building Valuation as printed and published by the International Code Council and adjusted using the most current City Cost Index printed and published by R. S. Means Building Construction Cost Data. CRC, R108.3 Building permit valuations. Building permit valuation shall include total value of the work for which a permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and other permanent systems, including materials and labor. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. <u>Base Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Mechanical, Electrical, and/or Plumbing</u> <u>Permits Not Identified Elsewhere in This Fee Schedule</u>

Total	Valu	uation			Permit F	ee	
\$1	to	\$2,000	\$194				
\$2,001	to	\$25,000	\$290	for the first \$2,000	plus	\$21	for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$25,001	to	\$50,000	\$774	for the first \$25,000	plus	\$27	for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$50,001	to	\$100,000	\$1,452	for the first \$50,000	plus	\$17	for each add'l \$1,000 or fraction thereof, to and including \$100,000
\$100,001	to	\$500,000	\$2,322	for the first \$100,000	plus	\$13	for each add'l \$1,000 or fraction thereof, to and including \$500,000
\$500,001	to	\$1,000,000	\$7,354	for the first \$500,000	plus	\$7	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001	and	up	\$10,838	for the first \$1,000,000	plus	\$5	for each additional \$1,000 or fraction thereof over \$1,000,000

For permits for new construction, additions, tenant improvements or residential remodels requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

Plumbing inspection fee = Base permit fee x .10

Electrical inspection fee = Base permit fee x .10

Mechanical inspection fee = Base permit fee x .10

C. Building Plan Review Fees

ctiv	vity Description	Fee	Charge Basis	Note
1	Building Plan Check Fees - Building			
	a) Plan Review Fee, if applicable	75%	% of permit fee	[a]
	b) Expedited Plan Check - At Application Submittal (when applicable)	1.5x standard plan check fee		
	c) Over the Counter Plan Review Fee	\$194	Per Hour	[b];[c
	d) Revision Application Fee (per hour) (1-hour minimum)	\$194	Per Hour	
	e) Tract Home / Master Plan Construction (Production Units)	20% of standard plan check		[d]
	f) Alternate Materials and Materials Review (per hour)	\$194	Per Hour	
	g) Excess Plan Review Fee (4th and subsequent) (per hour)	\$194	Per Hour	
	h) Revisions (per hour)	\$194	Per Hour	
2	Building Plan Check Fees - Planning (Fees Only Applied to Projects Requiring Review)			
	a) Zoning Clearance Verification	\$116		
	b) Planning Plan Check			
	i) Alterations/Additions - Residential	\$289		
	ii) New Construction - Single Family Residential	\$520		
	iii) New Construction - 2-4 Residential Units	\$982		
	iv) New Construction - 5+ Residential Units	\$2,543		
	v) New Construction - Non-Residential	\$982		
	vi) Alterations/Additions - Non-Residential	\$520		
3	Building Plan Check Fees - Public Works Engineering (Fees Only Applied to Projects Requiring Review)			
	a) Swimming Pool	\$215		
	b) Block Wall	\$108		
	c) Fence	\$108		
	d) Sign	\$108		
	e) Alterations/Additions - Residential	\$161		
	f) New Construction - Single Family Residential	\$430		
	g) New Construction - 2-4 Residential Units	\$645		
	h) New Construction - 5+ Residential Units	\$1,290		
	i) New Construction - Non-Residential	\$860		
	j) Alterations/Additions - Non-Residential	\$215		
	k) Trash Capture, SWPPP, and NPDES Review Fees	See Eng. Fee Schedule		
	I) Permits / Plan checks not listed above	See footnote		[e]

C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note		
When applicable, plan check fees shall be paid at the time of application for a building permit.					
The plan checking fee is in addition to the building permit fee. Plan check fee applies to base building permit fee and mechanical, electrical, and					
plumbing inspection fees, when applicable.					

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For permits requiring only over the counter plan review, e.g. non-engineered plans.

[c] Category added to fee schedule subsequent to initial adoption, allows for reduced plan check fee for over the counter / in-house plan check.

[d] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

[e] Engineer/technician to determine hours and applicable fee at time of application.

D. Other Fees

Activ	vity Description	Fee	Note
1	Permit Processing Fee	\$81	
2	Fire Permit Processing Fee	\$81	
3	Outside Contractor Business License Processing Fee	\$65	
4	Business License Inspection Fee		
	a) Residential Home Occupation	\$65	
	b) Non-Residential	\$145	
5	General Plan Maintenance Fee (% of base building permit fee)	10%	
6	Technology Fee (% of base building plan review and base building permit fee)	10%	
7	Strong Motion Instrumentation (SMI) Fee Calculation		
	a) Category 1 Construction (1 to 3 Story Residential)	Greater of \$0.50 or valuation x .00013	[a]
	b) Category 2 Construction (Over 3 story Residential and all Commercial)	Greater of \$0.50 or valuation x .00028	[b]
8	Building Standards (SB 1473) Fee Calculation (Valuation)		
	a) \$1 - \$25,000	\$1	
	b) \$25,001 - \$50,000	\$2	
	c) \$50,001 - \$75,000	\$3	
	d) \$75,001 - \$100,000	\$4	
	e) Each Add'l \$25,000 or fraction thereof	Add \$1	
9	Temporary Certificate of Occupancy (per 30 Days)	\$291	
10	Permit Extension	\$194	
11	Permit Reactivation Fee		
	a) Reactivation Fee if All Inspections Have Been Performed and Approved Up to But Not Including Final Inspection	\$194	[c]
	b) Reactivation Fee - All Other Scenarios		
	i) Permit Expired Up to One Year	50% of Original Base Building Permit Fee	
	ii) Permit Expired More than One Year	100% of Original Base	
		Building Permit Fee	
12	Permit Reissuance Fee	\$97	[d]
13	Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)	\$290	
14	AB 838 Violation Fees		
	a) Investigation resulting in Violations under AB 838 (per hour) (1-hour minimum)	\$194	
	b) Inspection Report Production for Violations under AB 838 (per hour) (1-hour minimum)	\$194	

D. Other Fees

Acti	vity Description	Fee	Note
	Other Fees		
15	Phased Inspection Fee (per inspection)	\$97	
16	After Hours Inspection (per hour) (4-hour minimum)	\$232	
17	Re-inspection Fee (2nd Time or More) (each)	\$97	[e]
18	Missed Inspection Fee	\$97	
19	Duplicate Copy of Permit	\$65	
20	Duplicate Copy of Certificate of Occupancy	\$32	
21	Construction and Demolition Waste Management Review Fee	\$97	
22	Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$97	
	Violation Fees		
23	Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee	
	Refunds		
24	Refunds		
	a) Fees Erroneously Paid or Collected by the City	100% refund	
	b) Refund of Plan Review Fees - Prior to Plan Review Commencing	up to 80% refund	
	c) Refund of Permit Fees - Prior to Inspection Commencing	up to 80% refund	
	d) 180 Days After Payment of Fees	no refund	
25	Hardcopy Records Request	\$0.10 per single side page	
26	Oversize documents	\$3 per page	

[a] Category 1 Construction includes residential buildings 1 to 3 stories in height, excluding hotels and motels. Single family houses, duplexes and quadruplexes are considered Category 1. Condominiums and apartment buildings which are 3 stories or less in height are considered Category 1.

[b] Category 2 Construction includes all buildings not considered Category 1 (i.e. residential buildings over 3 stories, all office buildings,

warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings).

[c] For reactivation of expired building permits that are no longer valid.

[d] Example; change of contractor.

[e] Reinspection fee applies after the first re-inspection.

City of Pinole

MASTER FEE SCHEDULE - DEVELOPMENT IMPACT FEES^{1,2}

Activity	Description	Single Family	Multi-Family	Office	Commercial	Industrial	Institutional
		Fee per Dw	elling Unit		Fee per 1,000 Building Square Feet		
1	Police	\$1,321.29	\$1,000.98	\$500.49	\$160.16	\$400.40	\$40.04
2	Fire Protection	\$1,688.49	\$1,279.16	\$639.58	\$204.67	\$511.66	\$51.16
3	Public Facilities & Equipment	\$2,278.48	\$1,726.13	\$863.06	\$276.18	\$690.45	\$69.05
4	Wastewater	\$5,684.45	\$4,263.05	\$2,640.40	\$2,640.40	\$2,160.85	\$1,439.80
5	Transportation	\$477.05	\$338.71	\$639.25	\$1,598.13	\$419.81	\$1,211.72
6	Drainage	\$1,270.54	\$76.23	\$186.67	\$186.67	\$369.46	\$437.52
7	Parks and Recreation	\$9,215.85	\$6,981.71	n/a	n/a	n/a	n/a
8	Subtotal	\$21,936.16	\$15,665.97	\$5,469.46	\$5,066.21	\$4,552.62	\$3,249.29
9	Administration (3%)	\$658.08	\$469.98	\$164.08	\$151.99	\$136.58	\$97.48
10	Total	\$22,594.24	\$16,135.95	\$5,633.54	\$5,218.20	\$4,689.20	\$3,346.77

¹Adopted purusant to Resolutions 2008-92, 2018-29 and 2022-55; fees last adjusted for the percentage change in the Engineering News-Record Construction Cost Index-San Francisco Bay Area for the preceding twelve-month period calculated from April 1st to March 31st.

²Additional impact Fees are required from other agencies, including the West Contra Costa Transportation Advisory Committee (WCCTAC) and the the West Contra Costa Unified School District (WCCUSD). The WCCTAC's West County Subregional Transportation Mitigation Program (STMP) fees are collected by the City of Pinole and transmitted to the WCCTAC. The WCCUSD collects school facilities development fees for new residential, commercial and industrial construction resulting in new assessable area. The City requires proof of WCCUSD review, and when applicable, a certificate of payment issued by the District to confirm that required District development fees have been paid.

Acti	vity Description	Fee	Note
1	Design Review Administrative Design Review: Single family residential additions; additions of less than 500 sf for multifamily and nonresidential	\$780	
2	Comprehensive Design Review – Small New single family residence; new multifamily building with 2 to 4 units; multifamily and nonresidential additions 500 to 5,000sf	\$3,978	
3	Comprehensive Design Review – Medium New multifamily building with 5 to 10 units; multifamily and nonresidential additions 5,001 to 10,000sf	\$10,689	
4	Comprehensive Design Review – Large New multifamily building of 10 or more units; new nonresidential buildings; multifamily and nonresidential additions greater than 10,000sf	\$20,000 Deposit; \$14,000 Minimum Fee	
5	Sign Permit: New Sign/Approved Program, replace old sign as previously approved, etc.	\$462	
6	Creative Sign Program: Encourage signs of unique design	\$806	
7	Sign Program: 5 or more signs or greater than 200 sq. ft. of total aggregate sign area or building with 3 or more tenants.	\$2,312	
	Use Permits		
8	Similar Use Determination	\$349	
9	Administrative Use Permits (AUP): Outdoor Dining	\$941	
10	Temporary Use Permits (TUP) – Small. Special one-day events, such as grand openings Outdoor sales and display. Seasonal sales (Christmas tree sales, pumpkin sales)	\$376	[a]
11	Temporary Use Permits (TUP) – Large. Construction yards and storage sheds Expositions, concerts, clinics, amusement rides, and flea markets.	\$833	[a]
12	Conditional Use Permits (CUP)	\$5,575	
13	Home Occupation Permit	\$151	
14	Condo Conversion Permit	\$7,500 Deposit; \$5,000 Minimum Fee	
15	Tree Removal Permit	\$231	
16	Use Permit Amendments	\$2,774	
17	Use Permit - Combined with Other Permits	100% of highest applicable permit fee, plus 50% of all other applicable permit fees	

1417	ASTER FEE SCHEDOLE - PLANNING FEES		
Acti	vity Description	Fee	Note
	Variances		
18	Minor Deviation	\$710	
19	Single Family Variance	\$1,774	
20	All Other Variance Requests	\$5,086	
	Policy / Plan Amendments		
21	Prezoning / Annexation	\$20,000 Deposit; \$14,000 Minimum Fee	
22	Rezoning / Zoning Code Amendment (Includes Map and Text)	\$10,171	
23	Minor Development Plan Amendment	\$462	
24	General Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
25	Specific Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
	Subdivision / Mapping		
26	Subdivision / Tentative Map		
	a) Minor Subdivision / Parcel Map (4 Lots or Less)	\$5,000 Deposit; \$3,500 Minimum Fee	
	b) Major Subdivision / Tract Map (5 or More Lots)	\$7,500 Deposit; \$5,000 Minimum Fee	
27	Lot Line Adjustment	\$2,000 Deposit; \$1,400 Minimum Fee	
28	Lot Merger	\$2,000 Deposit; \$1,400 Minimum Fee	
29	Easement / Street Vacation / Existing Utility Review	\$2,000 Deposit; \$1,400 Minimum Fee	
30	Final Map		
	a) Parcel Map	\$5,000 Deposit;	
		\$3,500 Minimum Fee	
	b) Tract Map	\$7,500 Deposit; \$5,000 Minimum Fee	
	Environmental Review		
31	Categorical Exemption	\$269	
32	Initial Study	\$3,500 or Consultant Cost + 15%	
33	Negative Declaration	\$5,000 Deposit; \$3,500 Minimum Fee	
34	Mitigated Negative Declaration	\$10,000 Deposit; \$7,000 Minimum Fee	
35	Environmental Impact Report	Consultant Cost + 15%; Deposit TBD	

\Cti\	vity Description	Fee	Note
	Agreements		
36	Development Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
37	Affordable Housing Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
38	Review of CC&R's	\$2,500 Deposit; \$1,750 Minimum Fee	
	Other Development Services		
39	Extensions	1/2 Original Fee	
40	Appeals of Department, Administrative and Planning Commission Actions (Per Appeal)	\$500 + \$2,500 Deposit	[b]
41	Zoning Administrator Hearing (Each Required Hearing)	\$521	
42	Planning Commission / City Council Hearing (Each Required Hearing)	\$694	
43	Records Research	\$100 per half hour after first hour	
44	Address Assignment	\$330	
	Public Noticing		
45	Project Notification Sign	\$269 per sign (as needed)	
46	Public Noticing (Administrative)	\$484	
47	Public Noticing (Public Hearing Required)	\$753	
48	Public Noticing (Deposit-Based Project)	Deposit	
	Small Cell Wireless		
49	Small Cell: Right of Way Pole Usage Fee	\$270 per pole annually	[c]
50	Small Cell Wireless Attachment Fee	\$500 for first five + \$100 for each additional	[c]
51	Small Cell Wireless New Pole	\$1,000	[c]
	Affordable Housing Requests		
52	Equity-Share Payoff Demand	\$347	
53	Reconveyance	\$347	
54	Density Bonus Application	\$462	
	Redevelopment (Successor Agency)		
55	Loan Extension Application Fee (Commercial/Residential)	\$349	

Act	ivity Description	Fee	Note
	Technology Enhancement Fee		
56	Technology Fee (% of plan review and permit fee)	10%	
	Violation Fees		
57	Penalty for Work Without Planning Approval	equal to	
		permit fee	
	Hourly Rates and Fees for Services Not Listed in this Fee Schedule		
58	Rates for Services Not Listed Above		
	a) Planning Personnel (per hour)	\$231	
	b) Contract Planning, Peer Review, Architecture Review, Etc.	Pass through of Actual Cost + 15%	
	c) Specialized Attorney Services	Pass through of Actual Cost	
59	Hardcopy Records Request	\$0.10	
		per single side page	
60	Oversize documents	\$3	
		per page	

[a] Temporary use permit fee may be reduced to \$0 (no charge) for non-profit entities.

[b] Planning Commission Appeal requests initiated by the City Council members shall be accompanied by a \$250 rather than \$500 appellant fee. The \$250 may be refundable if the appeal initiated by a majority of the City Council members that hear the appeal request.

[c] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

Overview of Fee Structure

Fees may be either fixed fees, or Full Cost Recovery with Minimum Amount Due. When a fee is Full Cost Recovery with Minimum Amount Due, the minimum amount charged shall be the Minimum Fee. The City reserves the right to collect amounts in excess of the minimum fee when City costs or other review costs (e.g. consultant, County, attorney, etc.) exceed this amount.

Use of Full Cost Recovery with Minimum Amount Due

For fees collected using Full Cost Recovery with Minimum Amount Due, the City will provide an accounting of internal costs and other related costs (e.g. consultant, County, attorney, etc.), to support any amounts billed in excess of the minimum amount due.

Full Cost Deposits and Deposit Replenishment Policy

Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.

Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount.

When more than one full cost application is submitted, the sum total of the initial full cost deposit amount may be reduced by up to 20% at the discretion of the Planning Director.

Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).

Activity Description	Fee	Note			
As may be required by the Planning Department or Public Works Department for project evaluation or environmental review, all payment for					
attorney and consultant work shall be the responsibility of the applicant.					

City of Pinole MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Acti	vity Description	Fee	Note
1	Courtesy Inspection		
	a) First Inspection	No Charge	
	b) Second Inspection to Verify Violation Corrected	No Charge	
	c) Each Additional Inspection	\$83	
2	Re-Inspection Fee	\$83	
3	Abatement Warrant	\$331	
4	Serving Notice	\$41	
5	Lien Approval Fee	\$161	
6	Special Assessment Approval Fee	\$161	
7	Lien Release Fee	\$161	
8	Tobacco Retailer License		
	a) New	\$225	
	b) Renewal	\$225	
	c) Late Renewal	Same as Business Lic.	
	d) Suspension Appeal	\$225	
	e) Citation Appeal		
9	Request for Extension of Time		
	a) First Request	No Charge	
	b) Second and Subsequent Requests (each)	\$38	
10	Oversized and Non-Motorized Vehicle Visitor Parking Permit	bill hourly; 1-hour min.	[a]
11	Appeals		
	a) Notice and Order Appeal	\$618	
	b) Notice of Violations Appeal	\$618	
	c) Administrative Citation Appeal	\$27	
12	Technology Fee (% of Fee)	10%	
13	Late Payment Penalty	5% of unpaid amount	
14	Rates for Services Not Listed Above		
	a) Code Enforcement Personnel (per hour)	\$166	
	b) Specialized Services Including, but not limited to, Attorney and Abatement Services	Pass through of Actual Cost	
15	Hardcopy Records Request	\$0.10	
		per single side page	

City of Pinole MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee	Note
16 Oversize documents	\$3	
	per page	

[a] Pinole Municipal Code Section 8.24.035.C.3

City of Pinole MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Acti	vity Description	Fee	Note
	Encroachment Permit Fees		
1	Permit Issuance Fee (applies to all encroachment permits)	\$161	
2	Permit Renewal Fee / Time Extension	\$108	
3	Permit Fee		
	a) Sewer Lateral		
	i) Base Permit Fee	\$215	
	ii) Video Inspection, If Required	\$108	
	b) Concrete Flat Work or Under Sidewalk Drain		
	i) Up to 500 SF	\$430	
	ii) Add for Each Additional 500 SF	\$108	
	c) Street Cut or Drainage Modifications		
	i) < 10 CY excavated	\$645	
	ii) Add for Each Additional 10 CY	\$323	
	d) Utility Pole - Set, Relocate or Remove	\$430	
	e) Utilities Structure Inspection	\$323	
	f) Storage in Public Right-of-Way for Moving Pods	\$108	
	g) Landscape Maintenance	\$108	
	h) Temporary Staging for Items Not Listed Above	\$108	
	i) Block Party Permit	Permit Issuance Fee	
	j) Vendor Permit	Permit Issuance Fee	
	k) Traffic Control Only	\$215	
	l) Major Project		[a]
	i) First Day	\$645	
	ii) Each Additional Day	\$323	
	m) Projects Greater than Two Weeks in Duration	\$4,000 Deposit	
	n) Permit Types Not Listed	\$215	
4	Other Applicable Fees, if Required		
	a) Traffic Control Plan Review	\$323	
	b) Revocable Encroachment Permit / Hold Harmless Agreement	\$538	
5	Permit Bond / Deposit		
	a) One-year maintenance bond for street cuts equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	
	b) Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by Public Works Director / City Engineer. Deposit is returned upon passing final inspection for concrete work.	Varies - See description	
	c) One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	

City of Pinole MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Acti	vity Description	Fee	Note
	Grading Fees		
6	Grading Plan Review		
	a) 0 - 50 CY		
	b) 50 to 10,000 CY	\$968	
	c) 10,001 to 100,000 CY	\$1,398	
	d) Add for Each 10,000 CY above 100,000	\$323	
7	Grading Permit Issuance	\$215	
8	Grading Permit Bond (per CY)	\$5	
9	Grading Inspection		
	a) 0 - 50 CY		
	b) 50 to 10,000 CY	\$1,290	[b]
	c) 10,001 to 100,000 CY	\$2,580	[c]
	d) Add for Each 10,000 CY above 100,000	\$215	
	Erosion and Clean Water (Including Full Trash Capture System)		
10	Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for Construction Projects that Require Stormwater Pollution Prevention, Includes Monthly Inspection)		
	a) Less than 1-Acre Hillside Site, Requiring an Erosion and Sediment Control Plan	\$645	[d]
	b) More than 1-Acre Requiring an Erosion and Sediment Control Plan	\$1,290	[d]
	c) Re-Inspections (Due to Fail in Maintaining BMP's)	\$215	[d]
11	C.3 Fees for Projects Which Create or Replace More than 10,000 SF of Impervious Surface		
	a) Stormwater Control Plan Review / Approval	\$968	[d]
	b) Operations and Maintenance Plan Review / Approval	\$538	[d]
	c) Annual Inspection Fee		
	i) Up to 25,000 SF	\$860	[d]
	ii) Greater than 25,000 SF	\$1,720	[d]
	Oversize Load Permit Fee		
12	Oversize Load Permit Fee		
	a) Per Day	\$17	
	b) Annual	\$97	
	Temporary Barricade Delivery / Pickup		
13	Temporary Barricade Delivery / Pickup		
	a) Temporary Barricade Delivery / Pickup	\$215	
	b) Refundable Security Deposit	TBD by Public Works Director / City Engineer	

City of Pinole MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Acti	vity Description	Fee	Note
	Other		
14	After Hours Inspection (per hour) (4-hour minimum)	\$258	
15	Re-inspection Fee / Missed Inspection / Excessive Inspection Fee (2nd Time or More)	\$215	[e]
16	Excessive Resubmittals	\$215	[e]
17	Revisions	\$215	
	Expedited Permit / Plan Review Fees		
18	Expedited Permit / Plan Review Fees	1.5x standard fee	
	Technology Enhancement Fee		
19	Technology Fee (% of plan review and permit fee)	10%	
	Violation Fees		
20	Investigation Fee For Work Done Without Permits	equal to	
	(In addition to applicable permit fees)	permit fee	
	Hourly Rates and Fees for Services Not Listed in this Fee Schedule		
21	In-House Public Works Personnel	\$215	
22	Contract Service Providers	Pass through of Actual Cost +	
		15%	
23	Attorney Services	Pass through of Actual Cost	

[a] Major Projects include ground disturbing activities, projects lasting longer than three days, or projects that require permanent traffic control for the duration of the project (e.g. excavation, trenching, boring, etc.).

[b] Fee includes up to 8 inspections. Any additional inspections will be charged at hourly rate.

[c] Fee includes up to 16 inspections. Any additional inspections will be charged at hourly rate.

[d] If a contract service provider is used for these reviews, the City may pass through of actual cost, plus 15% to the applicant, rather than fixed fee amounts listed.

[e] All fees include up to three plan checks and inspection and re-inspection. The City will bill hourly for additional plan review and inspections required.

Acti	vity Description	Fee *	Note
	OPERATIONAL PERMITS		
1	Aerosol Products Permit to store, manufacture, or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.	\$316	
2	Amusement Buildings Permit to operate a special amusement building.	\$316	
3	Aviation Facilities Permit to use Group-H or Group-S occupancies for aircraft servicing or the repair of aircraft, including aircraft fuel-servicing vehicles. Does not include permits for hot works, flammable/combustible spraying operations, or hazardous materials.	\$632	
4	Carbon Dioxide Systems used in Beverage Dispensing Applications Permit to operate a carbon dioxide system used for beverage dispensing having more than 100 pounds of carbon dioxide.	\$316	
5	Carnivals, Fairs, Festivals, and Exhibitions		
	 a) Permit to operate a carnival, fair, festival, or exhibition. Inspections conducted during normal work hours – (1.25 hours). 	\$395	
	b) Additional inspection time during normal business hours, per ½ hour.	\$158	
	c) Additional inspection time after normal business hours, per hour.	\$316	
	d) Overtime and Weekend Inspections: Two hour minimum fee.	\$632	
6	Cellulous Nitrate Film Permit to store, use, or handle cellulose nitrate film in a Group A occupancy.	\$474	
7	Combustible Dust Production		
	Permit to operate facility with operations producing combustible dust (e.g., grain elevator, flower starch milk, fee mill, or a plan pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, etc.).		
	a) Up to 2500 sq. ft.	\$316	
	b) More than 2500 sq. ft.	\$632	
8	Combustible Fibers Permit to store or handle combustible fibers in excess of 100 cu. ft.	\$632	
9	Compressed Gas Permit to store, use, or handle compressed gases at normal temperature and pressure in excess of the amounts listed in Table 105.6.9 of the CFC.	\$395	
10	Covered and Open Mall Buildings Permit for the placement of retail fixtures and displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment, and the use of open flame or flame producing equipment in the mall.	\$395	
11	Cryogenic Fluids Permit to produce, store, transport on site, use, handle, or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11 of the CFC.	\$395	

Acti	vity Description	Fee *	Note
	Cutting and Welding	\$395	
	Permit to conduct cutting or welding operations.		
17	Dev Classian	¢205	
13	Dry Cleaning Permit to engage in dry cleaning operations or to change to a more hazardous cleaning	\$395	
	solvent in existing dry cleaning equipment.		
14	Explosives		
	Permit to manufacture, store, handle, sell, or use any quantity of explosives or explosive		
	materials. See Pyrotechnic Special Effects Material section.		
	a) Up to 100 lbs.	\$632	
	b) More than 100 lbs.	\$948	
15	Gunpowder Sales		
	Permit for the resale of gunpowder (does not include inspection fees required in FC – 15b.3).		
	a) Up to 100 lbs.	\$2	
	b) More than 100 lbs.	\$10	
	c) Inspection time, per ½ hour.	\$158	
16	Fire Hydrants and Valves	\$316	
10	Permit to use or operate fire hydrants or valves intended for fire suppression.	\$310	
	See Engineering Fee Schedule for temporary construction water supplies.		
17	Flammable and Combustible Liquids		
	a) Permit to use or operate a pipeline for the transportation within facilities of flammable or	\$395	
	combustible liquids.	444-	
	b) Permit to store, handle, or use Class I liquids. In excess of 5 gallons – Inside.	\$395	
	c) In excess of 10 gallons – Outside.	\$632	
	d) Permit to store, handle, or use Class II or Class III liquids. In excess of 25 gallons – Inside.	\$395	
	e) In excess of 60 gallons – Outside.	\$395	
	f) Permit to store, handle, or use class IIIB liquids in tanks or portable tanks for fueling motor	\$395	
	vehicles at motor fuel dispensing facilities or where connected to fuel-burning equipment.		
	g) Permit to remove Class I or Class II liquids from an underground storage tank used for	\$395	
	fueling motor vehicles by any means other than the approved, stationary on-site pumps		
	normally used for dispensing purposes.	60.40	
	 h) Permit to place temporarily out of service (for more than 90 days) an underground, protected above-ground, or above-ground flammable or combustible liquid tank. 	\$948	
	i) Permit to change the type of contents stored in a flammable or combustible liquid tank to a	\$395	
	material that poses a greater hazard than that for which the tank was designed and	2222	
	constructed.		
	j) Permit to manufacture, process, blend, or refine flammable or combustible liquids.	\$632	
18	Floor Finishing	\$395	
-	Permit to use Class I or Class II liquids for the refinishing of floorings in excess of 350 sq. ft.	,	
19	Fruit and Crop Ripening	\$316	
	Permit to operate a fruit or crop ripening facility or conduct a fruit-ripening process using		
	ethylene gas.		

Acti	vity Description	Fee *	Note
	Fumigation and Insecticidal Fogging Permit to operate a business of fumigation or insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used.	N/C	
21	Hazardous Materials Permit to store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 105.6.21 of the CFC.		
	a) 1-5 products.	\$316	
	b) 5-10 products.	\$948	
	c) 11 or more products.	\$1,580	
22	HPM Facilities Permit to store, handle, or use hazardous production materials.	\$1,580	
	High-Piled Storage		
23	Permit to use a building or portion thereof for high-pile storage in excess of 500 square feet.	\$632	
24	Up to 5,000 sq. ft. More than 5,000 sq. ft.	\$948	
25	Hot Work Permit to conduct hot work.	\$158	
26	Industrial Oven Permit to operate an industrial oven.	\$632	
27	Lumber Yards and Woodworking Plants Permit for the storage or processing of lumber exceeding 100,000 board feet.	\$632	
28	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings Permit to operate, display, or demonstrate liquid- or gas-fueled equipment in assembly buildings.	\$316	
29	LPG		
	a) Permit to dispense, store, and use LPG.	\$395	
	b) Permit to operate a plant/facility.	\$632	
	c) Permit to exchange cylinders only – no refilling.	\$316	
30	Magnesium Permit to melt, cast, heat, cast, or grind more than 10 lbs.	\$474	
31	Miscellaneous Combustible Storage Permit to store in any building or upon any premises in excess of 2,500 cu. ft. gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets, or similar combustible materials.	\$632	
	Motor Fuel-Dispensing Facilities		
32	Permit to operate automotive, marine, and fleet motor fuel-dispensing facilities.	\$632	
33	Permit to dispense liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at approved locations. Also includes the limited or temporary fueling operations for special events (e.g., the fueling of watercraft from shore, piers, floats, or barges).	\$316	

Acti	vity Description	Fee *	Note
34		\$316	
	Permit to remove paint with a torch, or to use a torch or open flame device in a wildfire risk		
	area.		
35	Open Flames and Candles Permit to use open flames or candles in connection with restaurants, public assemblies, or	\$316	
	drinking establishments.		
36		\$316	
	Permit to manufacture any organic coating in excess of 1 gallon in one day.		
37	Public Assemblies		
	Permit to operate place of assembly.		
	a) Occupancy load 50-100	\$395	
	b) Occupancy load 101-200	\$632	
	c) Occupancy load 201-299	\$632	
	d) Occupancy load 300 +	\$948	
38	Pyrotechnic Special Effects Material		
	Permit to use or handle fireworks or pyrotechnics.	4	
	a) Inspections during normal work hours – (2 hours).	\$632	
	b) Additional inspection time during normal business hours, per ½ hour	\$158	
	c) Additional inspection time after normal business hours, per hour	\$316	
	d) Overtime and weekend inspections: Two-hour minimum fee.	\$632	
39	Permit to use or handle fireworks or pyrotechnics, including fireworks aerial displays.		
	a) Inspections during normal work hours – (2.5 hours).	\$790	
	b) Additional inspection time during normal business hours, per ½ hour.	\$158	
	c) Additional inspection time after normal business hours, per hour	\$316	
	d) Overtime and weekend inspections: Three hour minimum fee.	\$948	
40	Pyroxylin Plastics	\$316	
	Permit to store or handle more than of 25 lbs. of cellulose nitrate (pyroxylin) plastics, or to		
	assemble or manufacture articles involving pyroxylin plastics.		
41	Refrigeration Equipment	\$474	
	Permit to operate a mechanical refrigeration unit or system.		
40			
42	Repair Garages Permit to operate an engine or motor vehicle repair garage, including automotive, marine and		
	similar fueled apparatus.		
	a) 1 – 4 repair bays	\$395	
	b) 5 – 8 repair bays	\$474	
	c) More than 8 repair bays	\$632	
	·, · · · · · · · · · · · · · · · · · ·		
43	Rooftop Heliport	\$316	
	Permit to operate a rooftop heliport.		

Activity Description		Fee *	Note
44 Spraying or Dipping		\$395	
Permit to conduct spr	aying or dipping operations utilizing flammable or combustible liquids or		
the application of con	bustible powder.		
45 Storage of Scrap Tires	and Tire Byproducts	\$632	
	nduct, or maintain storage of scrap tires and tire byproducts in excess of	1	
	blume. See Tire Storage section		
46 Temporary Membran	e Structures and Tents		
Permit to operate an	ir-supported temporary membrane structure, including tents and		
canopies, having an a	ea in excess of 400 sq. ft. (inspections during normal work hours only).		
a) 401 sq. ft. to 699	sq. ft.	\$158	
b) 700 sq. ft. to 5,00	0 sq. ft.	\$316	
c) More than 5,000	sq. ft.	\$474	
d) Additional inspec	tion time during normal business hours, per ½ hour.	\$158	
e) Additional inspec	tion time after normal business hours, per hour.	\$316	
f) Overtime and we	kend inspections: Two-hour minimum fee.	\$632	
	the use of a tent, canopy, or air-supported structure for an additional 180	\$316	
days. (1 extension p	er structure)		
47 Tire Rebuilding Plant		\$632	
Permit to operate and	maintain a tire rebuilding plant.		
48 Waste Handling Facili	tv	\$632	
-	recking yard, junkyard, or waste handling facility.	<i>,</i>	
		4000	
49 Wood Products	hogged material, lumber, or plywood in excess of 200 cu. ft.	\$632	
remit to store chips,			
50 Asbestos Removal		\$316	
Permit to conduct asb	estos removal operations.		
51 Automobile Wrecking	or Dismantling Yard	\$632	
	nutomobile wrecking or dismantling yard.		
52 Battery Systems		\$316	
of more than 50 gallo	ionary lead-acid battery systems having a liquid capacity		
-			
53 Christmas Tree Sales	···	\$632	
Permit to operate a C	iristmas Tree lot.		
54 Emergency Responde	r Radio Coverage	\$158	
Permit to operate a fa	cility with emergency responder radio coverage systems.		
55 Model Rockets			
a) Permit to sell mo	del rocket motors or launch model rockets in excess of three launches per	\$316	
event. Permits are p	er site and are effective as long as site conditions remain unchanged.		
b) Additional site in:	pection time, per half hour.	\$158	

	vity Description	Fee *	Note
56	Tire Storage	\$395	
	Permit to store tires in excess of 1,000 cu. ft. inside buildings.		
57	Oil Extraction Process	\$316	
	Permit to extract oil from organic material by a process that uses a volatile solvent or		
	liquid carbon dioxide.		
58	Indoor Growing Operation	\$316	
	Permit to conduct an indoor growing operation, except agricultural greenhouses in an		
	agricultural zone.		
	LICENSED CARE FACILITY - 24 HOURS		
FO			
59	Inspection of a 24-hour licensed care facility, including: Social Rehabilitation Facility, Residential Care Facility, Assisted Living, Residential Care Facility for the Elderly, Halfway Houses,		
	Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough,		
	Alcoholism or Drug Abuse Recovery/Treatment Facility, Congregate Living Health Facility, Group		
	Homes, Immediate Care Facility, and Infant Care Facility.		
		44.14	
	a) Base Fee.	\$316	
	b) Plus \$ 4.00 per unit/occupant.	\$4	
	c) Inspection of a 24-hour Infant Care Facility for children 2 ½ years of age and younger.		
	i)Base Fee.	\$316	
	ii) Plus \$ 4.00 per unit/occupant.	\$4	
60	LICENSED CARE FACILITY - LESS THAN 24 HOURS		
60	Inspection of a non-24-hour license care facility with occupant load greater than 6, including:		
	Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family		
	Day Care Home.		
	a) Adult or Day Care Facility (non-ambulatory)	\$316	
	b) Adult or Child Large Family Day Care	\$316	
	c) Adult or Child Day Care Center	\$316	
	d) Inspection of a Licensed Clinic	\$316	
61			
	Permit to operate and maintain a school.		
	a) Occupant load less than 50.	\$395	
	b) Occupant load 50-149.	\$632	
	c) Occupant load 150-499.	\$632	
	d) Occupant load 500 or greater.	\$948	
62	HIGH-RISE/MID-RISE - FIRE & LIFE SYSTEM SAFETY INSPECTION		
	a) High Rise Inspection of a Hi-Rise building (State certification inspection) - Pre 1974.	\$2,528	
	b) High Rise Inspection of a Hi-Rise building (State certification inspection) - Post 1974.	\$632	
	c) Plus \$.006 per sq. ft.	.006 / sq. ft.	
		.000 / 39.11.	

	ity Description	Fee *	Note
53	Mid-Rise		
	 a) Inspection and test of life safety systems (e.g., smoke management), including where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements. 	\$632	
	b) Plus \$.006 per sq. ft.	.006 / sq. ft.	
54	HOSPITALS – INSTITUTION / JAILS - Hospitals (medical, surgical, and psychiatric) and Nursing Homes		
	a) Inspection of hospital or nursing home.	\$632	
	b) Plus \$ 4.00 per patient/bed.	\$4	
55	Out-Patient Clinics		
	a) Inspection of out-patient clinic with more than 5 patients.	\$316	
	b) Plus \$ 4.00 per unit/occupant.	\$4	
6	Police Services Facilities (holding cells)	\$316	
	Inspection of police services facilities and DOJ review (includes the approval of Evacuation & Life Safety Procedures).		
57	Adult/Juvenile Detention Facilities Inspection of adult and/or juvenile detention facilities.	\$948	
	MULTI-RESIDENTIAL - (hotel, motel, apartments, condominiums)		
68	Motel/Hotel		
	a) Inspection of a hotel or motel.	\$474	
	b) Plus \$ 4.00 per unit.	\$4.00 / unit	
59	Apartments/Condominiums		
	a) Inspection of apartments or condominiums, three stories or more.	\$474	
	b) Plus \$ 4.00 per unit.	\$4.00 / unit	
	c) Inspection of apartments or condominiums, less than three stories.		
	i) 3 – 12 units, base fee.	\$115	
	ii) 13 - 30 units, base fee.	\$158	
	iii) Plus \$ 3.00 per unit.	\$3.00 / unit	
	iv) 31 or more units, base fee.	\$158	
	v) Plus \$ 4.00 per unit.	\$4.00 / unit	
0	BURNING PERMIT - Agricultural Burn Permit - BAAQMD 5-401.11		
	a) Range Management.	\$158	
	b) Open Burning: Recreational-Bonfire Permit. Religious	\$316	
	c) Service Burn Permit.	N/C	
	FALSE ALARMS		
71	Nuisance (Repeated) False Alarms Engine company response, after three (3) reported false alarms within a 180- day period. Includes: alarm sounding, water-flow alarms, and smoke or heat detectors.	\$457	

Acti	vity Description	Fee *	Note
	MISCELLANEOUS INSPECTIONS		
72	Change of Occupancy/Site Inspection/Miscellaneous Inspection Site, miscellaneous, or requested inspection for a change of occupancy, including, but not limited to, inspections conducted when required by Building Official, Planning, or other governmental agency, and where not elsewhere listed. Provides 1 hour of inspection time.	\$316	
73	Third or Non-Compliant Inspections Inspection for third and/or non-compliant inspections, per inspection.	\$316	
74	Group B/M Occupancy		
	a) Inspection of Group B/M Occupancy. Provides 1/2 hour of inspection time.	\$158	
	b) Additional inspection time, per 1/2 hour.	\$158	
75	HOURLY INSPECTION – OVERTIME - INSTRUCTIONAL RATES		
	a) Additional inspection or instructional time during normal business hours, per half hour.	\$158	
	b) Additional inspection time or instructional time after normal business hours, per hour.	\$316	
76	Overtime and weekend inspections: Two hour minimum fee.	\$632	
	COPY SERVICES		
77	Photocopies Letter or legal size, per page.	\$.20 / page	
78	Laserfiche Retrieval		
	a) Minimum fee, provides ¼ hour. Additional time, per ¼ hour.	\$11	
	b) Plus \$.20 per page.	\$.20 / page	
79	Copies of Photos - Fee, per ¼ hour. Plus actual cost of photos.	\$11	
•	Inspection fees are based on \$316.00 per hour during normal business hours.		
٠	Normal business hours are between 8am - 5pm, Monday – Friday.		
٠	Inspection and/or permit fees will be assessed at the time of the primary inspection.		
•	All inspection/permit fees include one (1) primary and one (1) re-inspection, unless otherwise noted.		
•	Occupancies requiring three (3) or more inspections for compliance will be assessed an additional \$316.00 fee for each inspection.		

Authority

Health & Safety Code: §§ 12101, 12640, 13109, 13113, 13116, 13131.5, 13143.2 (b), (c), (d), (e), 13143.9, 13145, 13146(a)(1)(b), (c), (e), 13146.1, 13146.2 (a), (b), 13146.3, 13916, 13235, 13862, 13869, 13869.7, 13875, 13874, 17921, 17948, 17962; Government Code: §§ 6103.7, 6253(b); California Fire Code: §§ 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2; Title 19, CCR: §§ 1.12, 3.28, 982, 1565.1, 1033, 1034, and 1035; Fire District Ordinance No. 2019-37.

Acti	ivity Description	Fee *	Note
	FIRE ENGINEERING AND PLAN REVIEW FEES PLAN REVIEW		
	Preliminary Plan Review - Consultations - Meetings		
1	In office design review/preliminary plan consultation meetings. Per half hour	\$158	
2	Out of office design and/or consultation meetings. \$316.00 per hour, two (2) hour minimum	\$632	
	Land Development		
3	Major Subdivision Plan Review (5 or More Lots/Parcels)		
	a) Review for access, hydrant placement Fee includes two (2) hours plan review and one (1) visual inspection	\$948	
	b) Each additional site inspection, per hour	\$316	
	c) Re-submittals or revision	\$316	
	d) Additional plan review time, per half hour	\$158	
4	Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		
	a) Review for access, hydrant placement Fee includes 1/2 hour plan review and one (1) visual inspection	\$474	
	b) Each additional site inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
5	Single Family Home Review - access and water supply		
	a) Review for access, hydrant placement Fee includes 1/2 hour plan review and one (1) visual inspection *(Does not includes review of fire sprinkler systems - see Section 5.4)	\$158	
	b) Each inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
6	Multi-Family Home Review - access and water supply		
	a) Review for access, hydrant placement Fee includes two (2) hours plan review and one (1) visual inspection	\$948	
	b) Each additional site inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
7	Commercial Facility review - access and water supply		
	a) Review for access, hydrant placement Fee includes one (1) hour plan review and one (1) visual inspection	\$632	
	b) Each additional site inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	

Acti	vity Description	Fee *	Note
ACU	Temporary Access Roads and Water Supply	Fee	Note
8	Install a Temporary Access Road - Residential and Commercial		
	a) Minimum plan review base fee for one (1) and two (2) homes	\$316	
	b) Minimum plan review for large developments and commercial projects	\$632	
	Fee includes one (1) hour plan review and one (1) field inspection		
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
9	Install a Temporary Water Supply System		
	a) Minimum plan review base fee	\$632	
	Fee includes one (1) hour plan review and one (1) field inspection		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
	Water Supply - Fire Service Mains - Fire Hydrants		
10	Fire Service - Emergency Repair		
	a) Review of underground piping, placement and size Fee includes one (1) hour plan review and one (1) visual inspection	\$632	
	b) Each additional inspection, per hour	\$316	
	c) Additional plan review time, per half hour	\$158	
	-, F	1	
11	Private Fire Service Mains		
	a) Minimum plan review base fee of system	\$632	
	Fee includes one (1) hour plan review and one (1) visual inspection	624.0	
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	 Additional plan review time, per half hour Fire service main installation also requires hydro and flush. See 12 and 13. 	\$158	
12	Flush - Private Fire Service System		
	a) Minimum inspection base fee	\$316	
	Fee includes one (1) hour onsite inspection time	Ψ U =0	
	b) Each additional inspection, per hour	\$316	
13	Hydrostatic Test - Private Fire Service System		
	a) Minimum inspection base fee	\$316	
	Fee includes one (1) hour onsite inspection time		
	b) Each additional inspection, per hour	\$316	
14	Water Flow Information (office only, no field test required)		
	a) Fee for water flow information	\$158	
	(Fire District information must be current within 6 months)		
15	Water Flow Information Field Test		
	a) Minimum field test base fee	\$632	
	Fee includes field test for available fire flow for Hydrant and Fire Sprinkler Systems		

Activity Description	Fee *	Note
b) Additional or multiple flow tests, per half hour	\$158	

Activity Description		Fee *	Note
16 Rural Water Supply			
	fee of tank and underground piping review and one (1) visual inspection	\$632	
b) Each additional inspection,	per hour	\$316	
c) Re-submittals or revisions		\$316	
d) Additional plan review time	, per half hour	\$158	
e) Rural water supply flush		\$316	
Building Construction - New Bu	ildings and Tenant Improvements		
17 New Construction or Building A	dditions Plan Review		
a) Minimum plan review base	fee	\$948	
b) Plus \$.07 per square foot ir Fee includes two (2) hours pla	excess of 2000 sq. ft. n review and one (1) field inspection	\$.07 / sq ft	
c) Additional inspections, per	hour	\$316	
d) Re-submittals or revisions		\$316	
e) Additional plan review time	, per half hour	\$158	
18 Tenant Improvement Plan revie	w (for building additions see 17)		
a) Minimum plan review base	fee \$632.00	\$632	
b) Plus \$.07 per square foot ir Fee includes one (1) hour plar	excess of 2000 sq. ft. review and one (1) field inspection	\$.07 / sq ft	
c) Additional inspections, per	hour	\$316	
d) Re-submittals or revisions		\$316	
e) Additional plan review time	, per half hour	\$158	
Fire Protection System			
19 Tenant Improvement Fire Sprin	lers (without calculations)		
a) Minimum plan review base	fee	\$632	
b) Plus \$.50 per head in exces Fee includes 1.5 hours plan re	s of 10 heads view and one (1) field inspection	\$.50 / head	
c) Each additional inspection	e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions		\$316	
e) Additional plan review time	, per half hour	\$158	
20 Tenant Improvement Fire Sprin	tlers (with calculations)		
a) Minimum plan review base	fee	\$790	
b) Plus \$.50 per head in exces Fee includes 1.5 hours plan re	s of 10 heads view and one (1) field inspection	\$.50 / head	
c) Each additional inspection	e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions		\$316	
e) Additional plan review time	, per half hour	\$158	

Activit	y Description	Fee *	Note
21 N	lew Commercial Fire Sprinkler System (13 and 13 R systems)		
	a) Minimum plan review base fee per riser	\$1,264	
	b) Plus \$.50 per sprinkler head	\$.50 / head	
	Fee includes two (2) hours plan review and two (2) field inspections		
	c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
22 R	tesidential Fire Sprinkler System (single family home)		
	a) Minimum plan review base fee	\$632	
	Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
23 R	esidential Fire Sprinkler System (multiple homes)		
	a) Minimum plan review base fee per model	\$790	
	For model only - Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
	b) Each additional lot (hydrostatic test and final inspection)	\$474	
	c) Each additional inspection (e.g., models, individual homes), per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
24 S	tandpipe System		
	a) Minimum plan review base fee	\$948	
	Fee includes two (2) hours plan review and one (1) field inspection		
	b) Each additional inspection (e.g., hydro, flush, flow test, etc.), per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
25 S	pray Booth		
	a) Minimum plan review base fee	\$632	
	Fee includes one (1) hour plan review and one (1) field inspection		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
26 P	re-Action Fire Suppression System		
	a) Minimum plan review base fee	\$948	
	Fee includes one (1) hour plan review and two (2) field inspections *(Does not include fire alarm review - see Section 6.1)		
	b) Each additional inspection, per hour \$316.00	\$316	
	c) Re-submittals or revisions \$316.00	\$316	

Acti	vity Description	Fee *	Note
27	Fixed Fire Suppressions System - (wet/dry chem, water mist, etc.)		
	a) Minimum plan review base fee	\$632	
	b) Each additional separate system at same location	\$316	
	Fee includes one (1) hour plan review and one (1) field inspection		
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
28	Clean Agent Fire Suppression System		
	a) Minimum plan review base fee	\$1,264	
	Fee includes one (1) hour plan review and up to three (3) hours of inspection time *(Does not include fire alarm review - see Section 6.1)		
	a) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
29	Fire Pump Installation		
	a) Minimum plan review base fee	\$2,212	
	Fee includes two (2) hours plan review and up to (5) hours of field inspection time		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
30	Commercial Cooking (Hood and Duct) Fire Suppression System		
	a) Minimum plan review base fee	\$632	
	b) Each additional system review	\$316	
	Fee includes one (1) hour plan review and one (1) hour of inspection time		
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
31	Smoke and Heat Vents	\$632	
	a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) hour of inspection time	\$316	
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$158	
	d) Additional plan review time, per half hour		
32	Smoke Management/Control System		
	a) Minimum plan review base feex	\$2,212	
	Fee includes three (3) hours plan review and up to four (4) hours of field inspection time b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	

Activi	ty Description	Fee *	Note
33	Explosion Control (includes: vents, dust collection, etc.)		
	a) Minimum plan review base fee Fee includes two (2) hours plan review and up to two (2) hours field inspection time	\$1,264	
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
I	Fire Alarm System		
34 I	Fire Alarm System		
	a) Minimum plan review base fee	\$790	
	 b) Plus \$10.00 per initiating and notification device Fee includes two (2) hours plan review and up to one (1) hour of field inspection time 	\$10.00 / device	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
	f) Pre-wire inspections, per hour	\$316	
35 I	Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.)		
	a) Minimum plan review base fee	\$632	
	 b) Plus \$10.00 per initiating and notification device in excess of 4 devices Fee includes one (1) hour plan review and one (1) hour field inspection time 	\$10.00 / device	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
36 I	Fire Alarm Panel Replacement Only		
	a) Minimum plan review base fee	\$632	
	 b) Plus \$10.00 per initiating and notification device, if altered Fee includes one (1) hour plan review and one (1) hour field inspection time 	\$10.00 / device	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
37 I	High-Rise Fire Alarm (new and/or system upgrade)		
	a) Minimum plan review base fee	\$2,536	
	 b) Plus \$10.00 per initiating and notification device Fee includes four (4) hours plan review and up to four (4) hours of field inspection time 	\$10.00 / device	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
	f) Pre-wire inspections, per hour	\$316	

Finamable and Combustible Liquids Under/Aboveground Tanks-Piping-Dispensing 38 Install Underground Tanks a) Minimum plan review base fee \$632 ree includes one (1) hour plan review and one (1) hour of site inspection time \$316 b) Each additional inspection, per hour \$316 c) Each additional inspection, per hour \$316 a) Minimum plan review base fee \$948 ree includes one (1) hour plan review and two (2) hours of inspection/site time \$316 a) Minimum plan review base fee \$948 ree includes one (1) hour plan review and two (2) hours of inspection/site time \$316 d) Install Aboveground Tank \$316 a) Minimum plan review base fee \$632 Fee includes one (1) hour plan review and one (1) hour of site inspection time \$316 c) Each additional inspection, per hour \$316 c) Each additional inspection, per hour \$316 c) Each additional plan review and two (2) hours of inspection time \$316 e) Additional plan review and two (2) hours of inspection/site time \$318 d) Abandon Underground/Above-Ground Tank in Place \$318 a) Minimum plan review base fee \$348 ree includes one (1) hour plan review and two (2) hours o	Acti	vity Description	Fee *	Note
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b Each additional lank (Single Constraints) (Single		a) Minimum plan review base fee	\$632	
 c) Each additional inspection, per hour d) Re-submittals or revisions e) Additional plan review time, per half hour 318 Remove Underground/Above-Ground Tank a) Minimum plan review base fee Fee includes one (1) hour plan review and two (2) hours of inspection/site time b) Each additional inspection, per hour 316 101 102 102 103 103 103 103 104 103 104 103 104 104 104 104 105 105 104 1040 105 104 104<		Fee includes one (1) hour plan review and one (1) hour of site inspection time		
d) Re-submittals or revisions 5315 39 Remove Underground/Above-Ground Tank 5948 a) Minimum plan review base fee 5948 Fee includes one (1) hour plan review and two (2) hours of inspection/site time 5916 40 Install Aboveground Tank 5632 a) Minimum plan review base fee 5632 review cludes one (1) hour plan review and one (1) hour of site inspection time 5116 b) Each additional inspection, per hour 5116 c) Each additional plan review base fee 5632 e) Additional plan review base fee 5116 e) Additional plan review time, per half hour 5116 d) Re-submittals or revisions 5116 e) Additional plan review time, per half hour 5116 e) Additional plan review base fee 5948 Fee includes one (1) hour plan review and two (2) hours of inspection/site time 5948 b) Each additional inspection, per hour 5136 c) Each additional inspection, per hour 5632 e) Minimum plan review base fee 5632 review time, per half hour 5136 d) Additional inspection, per hour 5136 d) Additional plan review and two (2) hours of inspection		b) Each additional tank	\$316	
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			\$316		
d) Additional plan review time, per half hour \$158		c) Re-submittals or revisions	\$316		
		d) Additional plan review time, per half hour	\$158		

A	it. Description	Fee *	Noto
	vity Description Explosives Storage	Fee '	Note
-	a) Minimum plan review base fee	\$1,264	
	Fee includes two (2) hours plan review and two (2) site inspections	+-,	
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
52	Hazardous Materials Compliance review		
	a) Minimum review of MSDS, HMMP and/or HMIS submittals	\$316	
	Fee includes one (1) hour of review time		
	b) Additional plan review time, per half hour	\$158	
53	Hazardous Materials - Storage - Dispensing - Open/Closed Systems		
	a) Minimum plan review base fee Fee includes two (2) hours plan review and two (2) site inspections	\$1,264	
	b) Each additional system plan review, minimum two (2) hours	\$632	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
54	High-Pile or Rack Storage		
	a) Minimum plan review base fee	\$948	
	Fee includes 1.5 hours of plan review and 1.5 hours of site inspection time		
	b) Additional field inspection time, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
55	Mechanical Refrigeration System		
	a) Minimum plan review base fee	\$948	
	Fee includes one (1) hour plan review and two (2) site inspections		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	
56	Plant Extraction System		
	a) Minimum plan review base fee	\$948	
	Fee includes two (2) hours plan review and one (1) site inspection		
	b) Each additional inspection, per hour	\$316	
	c) Re-submittals or revisions	\$316	
	d) Additional plan review time, per half hour	\$158	

Acti	vity Description	Fee *	Note
	Miscellaneous Submittals - Alternative Means and Methods		
57	Miscellaneous Submittals or Plans Review		
	Plans or submittals not described elsewhere	\$632	
	a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) field inspection	303 2	
	b) Additional plan review time will be charged on hourly basis	\$316	
	c) Each additional inspection, per hour	\$316	
	d) Re-submittals or revisions	\$316	
	e) Additional plan review time, per half hour	\$158	
		Ŷ190	
58	Alternative Means and Methods Requests or Code Interpretation Review	1.000	
	a) Minimum review base fee	\$632	
	Fee includes two (2) hours of plan review/consultation time	¢1E0	
	b) Additional plan review time, per half hour	\$158	
59	Expedite Plan Review Requests and Reviews Expedited as a Result of Working <i>without</i>		
	Approved Plans		
	a) Working without approved plans		
	i) Minimum plan review fees (overtime), two (2) hour minimum	\$632	
	plus applicable plan review fees		
	ii) Additional plan review time, per hour	\$316	
	b) Expedited Plans		
	i) Minimum plan review fees (reviewed after normal business hrs.), two (2) hours minimum <i>plus applicable plan review fees</i>	\$632	
	ii) Additional plan review time, per hour	\$316	
	All revisions will be performed on an expedited/overtime basis at \$316.00 per hour with a two hour minimum		
	Total fees will include all applicable plan review fees plus expedite/overtime fees		
60	Demolition Permit Pursuant to Chapter 14, CFC	\$316	
	Copies, Laserfiche Retrieval		
61	Photocopies - Minimum fee per page, letter or legal size	\$.20 / page	
01		\$.207 page	
62	Laserfiche Retrieval		
	a) Minimum fee per 1/4 hour of review	\$11	
	b) Minimum fee per page, letter or legal size	\$.20 / page	
63	Copies of Photos -\$11.00 per 1/4 hour	\$11	
	Plus the actual cost of photos		
64	Instructional Services		
	a) Minimum instructional fee	\$632	
	Fee includes two (2) hours of instruction service during normal working hours		
	b) Additional plan review time, per half hour	\$158	

Activ	vity Description	Fee *	Note
	Additional Charges and Inspection Time		
65	Additional inspection during normal business hours, per 1/2 hour	\$158	
66	Additional inspection time after normal business hours, per hour	\$316	
67	Overtime and weekend inspections, two (2) hour minimum	\$632	
68	Re-submittals or revisions	\$316	
69	Additional plan review time, per half hour	\$158	
	Plan Archival		
70	Plan Archival - Fee to archive plans electronically, per page	\$2	

- Minimum review and inspection fees are based on \$316.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 8am 5pm, Monday Friday.
- All overtime fees are assessed at \$316.00 per hour for a two-hour minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$316.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$158.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 13862, 13869, 13869.7, 13875, 13916, 17921, 17951, 17962 Government Code § 7303.7, 6253(b) Fire District Ordinance: No. 2019-37 Title 19, CCR: § 1.12(a) & 3.28 California Fire Code: § 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2

* These fees are intended to mirror fees authorized by the Contra Costa County Fire Protection District. The District provides fire prevention services to the City of Pinole, under contract. If the District updates fees subsequent to the adoption of this schedule, this schedule shall be presumed to reflect updated amounts. In the case of discrepancies, fee amounts authorized by the District shall supersede the amounts listed above.

City of Pinole MASTER FEE SCHEDULE - POLICE FEES

Acti	vity Description	Fee	Charge Basis	Note
1	Vehicle Release			
	a) Vehicle Release	\$120		
	b) Victim (stolen car, etc.) Reduction	No Charge		
2	Fingerprinting fee			
	a) Live Scan-Residents (Service Fee)	\$40		
	b) Live Scan- Non-Residents (Service Fee)	\$50		
	c) Live Scan FBI Clearance	\$19	set by FBI	
	d) Live Scan DOJ Clearance	\$32	set by DOJ	
3	Clearance Letter: Local Criminal History Check - Resident	\$25		
4	Report Copies (No charge for domestic violence victims 530.5 PC(Identity Theft) and Face Page of Traffic Collision)	\$1	per each 5 pages	
5	Citation sign-offs			
	a) Residents	Free	per citation	
	b) Non-Residents (non-Pinole issued citation)	\$10	per citation	
6	VIN Verification	\$30	per verification	
7	Weapons Seizure, Storage & Return	\$125	each	
8	Non-civil Subpoenas	Actual Cost*		
9	Sealing of Records	Action Cost*		
10	Audio/Video Tape Copies	Actual Cost* + m'tls cost		
11	Photographic prints	Actual Cost* + m'tls cost		
12	Restitution & Cost Recovery	Actual Cost*		
13	Statistical Report (datatrieve)	Actual Cost*		
14	Military Records Checks	\$15		
15	Inspection of Records	No Fee (per GC 6253(a)		
16	Criminalistics Analysis and Investigative Services	Actual Cost*		
17	Civil Subpoena	\$6	per 1/4 hour per person plus reproduction costs	

City of Pinole MASTER FEE SCHEDULE - POLICE FEES

Acti	vity Description	Fee	Charge Basis	Note
18	Civil Subpoena appearance	Actual Costs (\$150 deposit) (Per GC 68096.1)		
19	Repossession Reimbursement	\$15.00 (Per GC 41612)		
	Police Permits			
20	Firearms Dealer's Licensing			
	a) Firearms Dealer's Licensing (initial fee)	\$325		
	b) Firearms Dealer's Licensing (annual fee)	\$200		
	c) Penalty for Late Application of Firearms Dealer's License	50% of License fee + License fee		
21	Carry Concealed Weapon Permit			
	a) Initial Application	\$200		
	b) Renewal & Amendments	Actual Cost*		
	c) Psychological Testing Initial Application	\$150		
22	Rotation Tow Franchise Fee	\$300		
	a) New driver (annual)	\$25		
	b) Renewal driver (annual)	\$10		
	Miscellaneous Permits			
23	Taxi Permit Processing Fee (each) PMC 5.16.030	\$104		
24	Parade Permit	\$30		
25	Special Event Permit	\$30		
26	Alcohol Beverage Fee (per event)	\$75		
27	Solicitor License PMC 5.16.130	\$104		
28	Massage Operator Permit-Resident	\$675		
29	Massage Operator Permit-Non-Resident	\$680		
30	Special Requests for Police Services	Overtime Rate		

City of Pinole MASTER FEE SCHEDULE - POLICE FINES

Acti	vity Description	Fee	Code	Note
	PARKING VIOLATION FINES			
1	Stop/Stand/Park within any Parkway	\$40	PMC 10.40.020	
2	Parking in violation of curb markings	\$40	PMC 10.40.030B	
3	Unlawful Parking—Div. Island	\$40	PMC 10.40.040A	
4	Parking in Red Zone	\$40	PMC10.40.040B	
5	Red Zone	\$40	PMC 10.40.040C	
6	No Parking Zone	\$40	PMC 10.40.040D	
7	Parking-Traffic Hazard	\$60	PMC 10.40.040F	
8	Temporary No Parking	\$40	PMC 10.40.040G	
9	Red Zone	\$40	PMC 10.40.040H	
10	Storage of Vehicles Prohibited	\$60	PMC 10.40.050	
11	Parking for Demonstration	\$40	PMC 10.40.060	
12	Repairing/Greasing Vehicles on the Street	\$60	PMC 10.40.070	
13	Washing/Polishing Vehicles	\$40	PMC 10.40.080	
14	Parking Adjacent to Schools	\$40	PMC 10.40.090	
15	Parking Prohibited on Narrow Streets	\$40	PMC 10.40.100	
16	Parking on Grades	\$60	PMC 10.40.110	
17	Unlawful Parking on Grade	\$60	PMC 10.40.110	
18	Vending on Streets-Permit Required	\$60	PMC 10.40.120	
19	Emergency Parking-Signs	\$40	PMC 10.40.130	
20	Twenty-Four (24) Minute Parking	\$40	PMC 10.40.140	
21	Forty (40) Minute Parking	\$40	PMC 10.40.150	
22	One Hour Parking	\$40	PMC 10.40.160	
23	Two Hour Parking	\$40	PMC 10.40.170	
24	Parallel Parking—One-way Street	\$40	PMC 10.40.180	
25	18 Inches from Curb	\$40	PMC 10.40.180A	
26	Posted No Parking Zone	\$40	PMC 10.40.180B	
27	Diagonal Parking	\$40	PMC 10.40.190	
28	Parking Outside of Line	\$70	PMC10.40.190A	
29	Parking Space Markings	\$40	PMC 10.40.200	
30	Parking Space Markings	\$40	PMC 10.40.200B	
31	No Stopping Zones	\$40	PMC 10.40.210B	

City of Pinole MASTER FEE SCHEDULE - POLICE FINES

Activ	vity Description	Fee	Code	Note
32	Commercial Vehicle—Parking Restrictions	\$120	PMC 10.40.220	
33	Off Truck Route	\$120	PMC 10.40.220B	
34	Commercial Vehicle—Curb Parking	\$120	PMC 10.40.230	
35	Private Parking Facilities	\$40	PMC 10.40.240	
36	Vehicle Longer 20'—Parking Restrictions	\$40	PMC 10.40.250	
37	Preferred—Local Authority Designation	\$40	PMC 10.40.260	
38	Disabled Parking	\$300	PMC 10.40.270	
39	Unlawful Parking—Off Roadway	\$40	PMC 10.40.280	
40	Unlawful Parking—Off Road	\$40	PMC 10.40.280A	
41	Unlawful Parking—Private Property	\$40	PMC 10.40.280B	
42	Curb Markings	\$40	PMC 10.44.020	
43	Red Zone	\$40	PMC 10.44.020A	
44	Yellow Zone	\$40	PMC 10.44.020B	
45	White Zone	\$40	PMC 10.44.020C	
46	Blue Zone	\$300	PMC 10.44.020D	
47	Green Zone	\$40	PMC 10.44.020E	
48	Adherence to Curb Markings	\$40	PMC 10.44.020F	
49	Loading and Unloading	\$22	PMC 10.44.030	
50	Parking in Passenger Loading Zone	\$40	PMC 10.44.040	
51	Parked in Bus Zone	\$250	PMC 10.44.050E	
52	Parked Off Truck Route	\$120	PMC 10.48.040B	

City of Pinole

MASTER FEE SCHEDULE - SPECIAL EVENT AND FILM PERMIT APPLICATION REVIEW FEES

Acti	vity Description	Fee	Note
1	Special Event Permit		
	a) Application Fee		
	i) Event that requires limited site/plan review, no closures, etc. (i.e. park rentals/activities, misc. events, etc.)	\$162	[a]
	ii) Event that requires, but not limited to, street/parking lot closures, site/plan review, etc. (i.e. fun runs, festivals, etc.)	\$323	[a]
	b) Service Charges	actual costs	
	c) Park/facility rental fee	varies by location	
2	Photography and Filming Permit		
	a) Application Fee		
	i) Cast and Crew Totaling One to Three Persons	\$162	[a],[b]
	ii) Cast and Crew Totaling Four or More Persons; or with Street Closure	\$323	[a],[b]
	b) Service Charges	actual costs	

[a] Application fees are non-refundable.

[b] Non-commercial photography and photography/film not requiring exclusivity does not need a permit. Film permit application fees may be waived for bona fide student film/photography projects and non-profit projects. The permitting process for filming/photography is still applicable for these projects (i.e. permit is required). Service charges are still applicable.

ivity Description	Fee	Note
Tiny Tots		
a) M/W/F a.m.		
i) Resident Monthly	\$298	
ii) Non-resident Monthly	\$347	
b) M/W/F p.m.		
i) Resident Monthly	\$247	
ii) Non-resident Monthly	\$289	
c) T/Th		
i) Resident Monthly	\$167	
ii) Non-resident Monthly	\$192	
d) Summer M/W/F		
i) Resident (per 4 week session)	\$328	
ii) Non-Resident (per 4 week session)	\$381	
e) Summer T/Th		
i) Resident (per 4 week session)	\$272	
ii) Non-Resident (per 4 week session)	\$317	
f) Late Pick Up		
i) Within 15 minutes After Grace Period	\$22	
ii) Every 10 Minutes Thereafter	\$22	
g) Late Payment		
i) After the 7th of the Month	\$14	
ii) After the 15th of the Month	\$43	
h) Administrative		
i) Membership Fee	\$54/ per session	
Athletic Fields		
a) Youth and Adult Leagues		
i) Resident/Pinole Organizations-Hourly	\$17	
ii) Non-Resident/Non-Pinole Org Hourly	\$25	
b) Restroom Key Deposit-refundable	\$54	
c) Lighting Fee at Fernandez Park	\$13	
Tennis Courts		
a) Weekdays		
i) Resident	\$6.00 / hr / court	
ii) Non-Resident	\$8.00 / hr / court	
b) Weekends and Holidays		
i) Resident	\$8.00 / hr / court	
ii) Non-Resident	\$11.00 / hr / court	
c) Commercial Use—Instructor Fee	\$11.00 / hr / court	

tivity Description	Fee	Note
Park Rentals		
Fernandez Park BBQ Area- per day		
a) Resident	\$130	
b) Non-Resident	\$163	
Gazebo-per day		
a) Resident	\$296	
b) Non-Resident	\$370	
Inflatable Jumper Fee		
a) Resident	\$54	
b) Non-Resident	\$81	
Pinole Valley Park BBQ Area-per day-per area		
a) Resident	\$65	
b) Non-Resident	\$98	
Restroom Key Deposit- refundable	\$54	
Cleaning / Damage Deposit - refundable	\$215	
Youth Center		
Enrichment Sessions at Schools		
a) Resident	Varies based on enrichment	
b) Non-Resident	sessions and provider Add 10% to resident	
Enrichment Sessions at PYC		
a) Resident	Varies based on enrichment sessions and provider	
b) Non-Resident	Add 10% to resident	
Summer Camp-Weekly	¢227	
a) Resident b) Non-Resident	\$237 \$276	
	\$276	
Camp Extended Hours (camp Participants Only)		
a) Resident	\$45	
b) Non-Resident	\$51	
Leader In Training Program-Summer		
Leader In Training Program-Summer a) Resident	\$118	
	\$118 \$142	

Acti	vity Description	Fee	Note
	School Break Camps		
	a) Resident	\$237	
	b) Non-Resident	\$276	
14	Drop-In Activities	Varies	
15	Late Payment	\$15/week & increases \$11 each subsequent week	
16	Late Pick Up	\$1.00/minute after 5-minute grace period	
17	Days Off Care (Hours 8:30am – 6:00pm)		
	a) Members/Resident	\$57 day	
	b)Non-Members/Resident	\$76 day	
	c) Member/Non-Resident	\$62 day	
	d) Non-Member/Non-Resident	\$94 day	
18	Extended Care (7:00-8:30 am)	\$36 day	
	Senior Center		
19	Drop-In Classes		
	a) Member	\$2 - \$8 per class	
	b) Non-Member	\$3 - \$9 per class	
20	Daily Lunch Program		
	a) Member	\$8 - \$13	
	b) Non-Member	\$10 - \$15	
21	Special Activities/Food Items	\$1 - \$15	
22	Special/Themed Luncheons		
	a) Member	\$15 - \$20	
	b) Non-Member	\$17 - \$22	
23	Salon Services	\$15 - \$45	
	a) Shampoo/Set/Blow Dry	\$15	
	b) Hair Cut and Blow Dry	\$25	
	c) Hair Cut	\$15	
	d) Shampoo and Set	\$15	
	e) Color	\$35	
	f) Perm	\$60	
	g) Highlights	\$45 & up	
24	Fundraiser Events	\$5 - \$80	
25	Monthly Social Dance	\$12	
26	Alcoholic Drinks	\$3 - \$12	
27	Annual Pancake Breakfast	\$10 - \$12	

Activity Description	Fee	Note
28 Annual Membership	\$30	
29 Travel	Varies based on trip cost	

Activ	ity Description	Fee M	lote
	Classes		
30	Adult and Youth Classes		
	a) Resident	40% of Instructor Fee plus \$7.00 Processing fee	
	b) Non-Resident	Add 10% to Resident fee	
	Community Events		
31	Booth Fees		
	a) For Profit Pinole Business	\$89	
	b) For Profit-Non-Pinole Business	\$118	
	c) Non-Profit	\$35	
32	Senior Center Craft Fair	\$25 - \$55	
	Facility Rental		
22	(Non-Profit Rates Apply to 501(c)3 Nonprofits, Faith Organizations and Schools only)	670	
33	Alcohol Permit	\$78	
34	Certificate of Insurance Purchase (for Quinceaneras only/per Diversified Risk Mgmt) (Certificate required but may be provided by renter's insurance company at no cost)	\$189	
35	Alcohol Use Insurance	\$621	
	(Must be purchased in conjunction with Certificate of Insurance or provided by renter's		
36	Senior Center Main Hall (100-250 Capacity)		
	a) Booking	\$56	
	b) Deposit		
	i) Deposit without alcohol permit	\$563	
	ii) Deposit with Alcohol Permit	\$845	
	c) Table and Chair Setup	\$59	
	d) Table and Chair Takedown	\$59	
	e) Decoration/Clean Up Time (up to 2 hrs)	\$51 per hour; 2-hr max.	
	f) Rental Rate		
	i) Resident (5 hours)	\$739	
	ii) Non-resident (5 hours)	\$917	
	iii) Resident for each add'l hour	\$106	
	iv) Non-resident for each add'l hour	\$142	
	g) Change of Date Fee		
	i) Change of Date Fee	\$237	
	ii) Change of Date Fee (Less than 75 Days)	\$355	

 7 Senior Center Main Hall - Non-Profit Rates (Weekends) a) Booking b) Deposit c) Table and Chair Setup d) Table and Chair Takedown 	\$56 \$282 \$56	
b) Deposit c) Table and Chair Setup d) Table and Chair Takedown	\$282	
c) Table and Chair Setup d) Table and Chair Takedown		
d) Table and Chair Takedown	\$56	
	+	
	\$56	
e) Decoration/Clean Up Time (up to 2 hrs)	\$51 per hour; 2-hr max.	
f) Rental Rate		
i) Pinole Organization (5 hours)	\$451	
ii) Non-Pinole Organization (5 hours)	\$563	
iii) Pinole Org. each add'l hour	\$56	
iv) Non-Pinole Org. each add'l hour	\$79	
8 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 8:30am– 4:30pm		
a) Non-Profit Organizations	\$40/rental Includes 2 hours	
	\$17/hr after	
b) Private or Commercial Organizations	\$56/rental Includes 2 hours \$29/hr after	
c) Deposit	\$45	
9 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 4:30pm– 7:30pm		
a) Non-Profit Organizations	\$56/rental Includes 2 hours	
	\$29/hr after	
b) Private or Commercial Organizations	\$85/rental Includes 2 hours	
	\$40/hr after	
c) Deposit	\$45	
0 Youth Center Main Area (120 Person Capacity)		
a) Booking	\$56	
b) Deposit		
i) Deposit without alcohol permit	\$282	
ii) Deposit with alcohol permit	\$563	
c) Rental Rate		
i) Resident (4 Hours)	\$282	
ii) Non-Resident (4 Hours)	\$366	
iii) Resident for Each Add'l hour	\$73	
iv) Non-Resident for Each Add'l Hour	\$96	
d) Decoration Time (up to 2 hours)	\$51.00/hr	
e) Change of Date/Late Fee	\$84	

Acti	vity Description	Fee	Note
41	Youth Center Workshop Room (40 Person Capacity)		
	a) Booking	\$56	
	b) Deposit		
	i) Deposit without alcohol permit	\$282	
	ii) Deposit with alcohol permit	\$563	
	c) Rental Rate		
	i) Resident (2 hours)	\$83	
	ii) Non-resident (2 hours)	\$118	
	iii) Resident for each add'l hour	\$41	
	iv) Non-resident for each add'l hour	\$59	
	d) Decoration Time (up to 2 hours)	\$30.00/hr	
	e) Change of Date/Late Fee	\$59	
42	Youth Center Main Area - Non-Profit Rates (Weekends)		
	a) Booking	\$56	
	b) Deposit	\$282	
	c) Rental Rate		
	i) Pinole Organization (4 hours)	\$213	
	ii) Non-Pinole Organization (4 hours)	\$308	
	iii) Pinole Organization each add'l hour	\$47	
	iv) Non-Pinole Organization each add'l hour	\$71	
	d) Decoration Time (up to 2 hours)	\$47.00/hr	
43	Alex Clark Room (50 Person Capacity) - Nonprofit meetings only		
	a) Security Deposit	\$154	
	b) Rental Rate		
	i) Pinole Organization	\$12.00/2 hr. mtg	
	ii) Non-Pinole Organization	\$30.00/2 hr. mtg	
	c) Key Replacement Fee	\$54	

City of Pinole MASTER FEE SCHEDULE - WASTEWATER (SEWER) UTILITY FEES

Activity Description	July 1, 2018	July 1, 2019	July 1, 2020	July 1, 2021	July 1, 2022		
Residential Users – Per Dwelling Unit							
Single-Family	\$65.40	\$67.37	\$69.34	\$71.44	\$73.62		
Multiple-Family [1]	\$55.59	\$57.26	\$58.94	\$60.72	\$62.58		
Non-Residential Users, Minimum charge – based on water service size as provided by East Bay Municipal Utility District							
5/8"	\$15.00	\$15.45	\$15.92	\$16.40	\$16.90		
3/4"	\$22.50	\$23.18	\$23.85	\$24.60	\$25.35		
1.0"	\$37.50	\$38.63	\$39.75	\$41.00	\$42.25		
1.5″	75	\$77.25	\$79.50	\$82.00	\$84.50		
2.0″	\$120.00	\$123.60	\$127.20	\$131.20	\$135.20		
3.0"	\$240.00	\$247.20	\$254.40	\$262.40	\$270.40		
4.0"	\$375.00	\$386.25	\$397.50	\$410.00	\$422.50		
6.0"	\$750.00	\$772.50	\$795.00	\$820.00	\$845.00		
8.0″	\$1,200.00	\$1,236.00	\$1,272.00	\$1,312.00	\$1,352.00		
10.0"	\$1,875.00	\$1,931.25	\$1,987.50	\$2,050.00	\$2,112.50		

All Non-Residential	\$6.30	\$6.49	\$6.68	\$6.88	\$7.09
Sewer Lateral Video Inspection			\$85.00		\$100.00

[1] Includes Accessory Dwelling Units